

**First Unitarian Universalist Church of Austin
Volunteer/Employee Use of Auto Statement**

(NOTIFY DIRECTOR OF RELIGIOUS EDUCATION OF ANY CHANGES)

ACTIVITY	LOCATION
YEAR MAKE OF VEHICLE	MODEL COLOR
OWNER	DRIVER
REGISTERED OWNER(S) OF VEHICLE <i>(Print)</i>	DRIVER OF VEHICLE <i>(Print)</i> (if different from registered owner)
TELEPHONE NUMBER	TELEPHONE NUMBER
Home	Home
Work	Work
ADDRESS	ADDRESS
DRIVER'S LICENSE NUMBER LICENSE EXPIRATION	DRIVER'S LICENSE NUMBER LICENSE EXPIRATION
INSURANCE COMPANY	POLICY EXPIRATION DATE
POLICY #	
REGISTERED OWNER'S SIGNATURE	DRIVER'S SIGNATURE

1. As the registered owner, I certify that the above-described vehicle has a valid registration and is covered as is indicated by the **attached copy of a current Proof of Auto Insurance Card**.
2. I certify that the aforementioned insurance coverage includes no less than \$50,000/\$100,000 for liability coverage and no less than \$25,000 for property damage.
3. I certify that the aforementioned liability insurance coverage is in force and agree to advise the CHURCH, in writing, of any changes in the above information.
4. I certify that the above vehicle is mechanically safe.
5. As driver of the vehicle described above, I agree to furnish transportation for a school activity involving travel TO () FROM () the location described above.
6. As driver and/or owner, I certify that I have read both sides of this form and that all requirements are met.
7. As owner of the vehicle described above, I certify that the driver of above-described vehicle:
 - is in good physical and mental health and is safe to drive
 - has a good driving record and does not have excessive traffic violations per DMV point count.
8. As driver, I also certify that I meet the requirements of item 7, above.
9. This certification may remain in effect through a calendar year or the last effective date of the insurance policy, whichever one comes first.

NOTE: If you drive your personal automobile while on CHURCH business and you are involved in an accident your liability insurance policy is used first. The CHURCH liability policy would be used only after your policy limits have been exceeded. The CHURCH does not cover nor is it responsible for, comprehensive and collision coverage to your car.

DATE	DRIVER'S SIGNATURE
DATE	VEHICLE OWNER'S SIGNATURE

CONDITIONS AND INSTRUCTIONS

As volunteer driver providing transportation to students involved in an authorized CHURCH activity, I have read, understood and will meet the conditions noted below. I further agree to provide the required information and to abide by these conditions and instructions while acting as volunteer driver.

1. I understand that my own automobile liability insurance will always be considered as primary coverage. I have checked the adequacy of my liability insurance and understand that **I am liable** in the event of accident, injury or death resulting from such use of my vehicle.
2. I understand that all travel by private car requires prior approval by the Director of Religious Education
3. I understand that I must be at least **25 years of age** in order to be a volunteer driver and certify that fact by my signature on this form.
4. I understand that parents/guardians assume sole responsibility for transporting their youngsters to activities when neither the school nor the CHURCH provides transportation or organized private vehicle transportation.
5. I understand that I must submit a signed *Volunteer Auto Use Statement* annually to the Director of Religious Education so that my volunteer driving status remains in force.
6. I understand that by signing this form, I waive and release the CHURCH from any and all claims for reimbursement for any such transportation.
7. Vehicles volunteered cannot be designed to carry more than nine persons, including the driver. The vehicle must carry only the number of passengers for which it was designed. Each passenger is required to use a safety restraint
8. The number of occupants in a pickup or motor truck may not exceed more persons than can safely sit in the **passenger** compartment. Motor homes and open Jeep-type vehicles may not be used to transport students. Students are expressly forbidden to ride in the cargo area of pickups or motor trucks whether or not these areas are enclosed by camper shells or other protective covering. Students may not be seated in front seats of cars with passenger side air bags. **Students weighing less than 60 pounds OR under six (6) years of age are required to use approved child safety restraints appropriate for that child’s size.** If a child rides in a safety seat, I accept responsibility for installing, placing and ensuring that the child is appropriately and safely seated and buckled in the safety seat.
9. I certify that the vehicle is in safe operating condition, and that I have checked or had a mechanical check prior to the trip, including, but not limited to: tires (including spare), brakes, lights, turn signals, horn, suspension, seat belts, emergency tools and equipment (such as a jack and chains), and that said vehicle is mechanically sound.
10. I certify that the vehicle possesses emergency warning devices, such as flares and/or reflectors.
11. Travel caravan style if more than one vehicle is used for the trip.
12. In the event of an accident, notify the Police Department or appropriate official of the jurisdiction in which the accident occurs AND the Director of Religious Education
13. I will assume supervisory responsibilities for student control to and from activities.
14. I promise not to drive with any alcohol or illegal substance in my system while acting as a volunteer driver.

_____ *Date*

_____ *Volunteer’s Signature*