

FUUCA Board of Trustees

Meeting date: **Tuesday, September 20, 2011** **Started: 6:30 PM** **Ended: 9:30 PM**

Location: FUUCA

Purpose/Notes: Regular scheduled meeting

Chaired by: Chris Jimmerson

Minutes rec. by: Brendan Sterne

Attendance:

Present: Meg Barnhouse, Margaret Borden, Ann Edwards, Luther Elmore, John Franks, Sean Hale, Eric Hepburn, Chris Jimmerson, Rose Ann Reeser, Klondike Steadman, Brendan Sterne, Eric Stimmel, Susan Thomson

Regrets: Brent Baldwin

Absent:

Late:

Guests:

(none)

Meeting Documents:

- 9-20-11packet.pdf
- Aug 2011 F Report Coversheet 13-IX-11.doc
- aug 2011 financial report.xls
- ED report IX-11.doc

Meeting Minutes:

1. Committee business

1.1. Call to Order

Chris Jimmerson

Status: Completed

1.2. Chalice Lighting and Reading

Eric Stimmel

Status: Completed

1.3. Board Covenant

Chris Jimmerson

Documents:

- Ideas for a new Board Covenant v2.docx

Status: Completed

1.4. Adopt Agenda

Chris Jimmerson

We added a discussion of ED report. And removed Luther's item 'Support of Stewardship'

Status: Completed

1.5. Consent Agenda

Chris Jimmerson

Approved

Documents:

- Minutes_8_16_2011.pdf

Status: Completed

1.6. Process Evaluation

Susan Thomson

Status: Completed

1.7. Visitors Forum

Brendan Sterne

No Visitors

Status: Completed

2. Old business

2.1. No old business

Brendan Sterne

Resolution #:

Status:

Carried

Vote:

3. New business

3.1. Potential New Policy Regarding Gifts

Susan Thomson

ITEM A

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Susan explained that there are 3 general categories of Policies in the FAMP

- 1) Operational: i.e. How things should be done (selling gifts of stock in 8 weeks) These become executive interpretations. Executive creates in dialog with the board.
- 2) Best Practices: i.e. Guidelines The FAMP has some of these at the start.
- 3) Explicit Authority: Specify who (e.g. Treasurer, Board, etc) has authority for what. e.g. Current FAMP gives authority to treasurer to assign unrestricted gifts.

Susan brought recommendation that we add an executive limitation policy for Gift Acceptance (see attached proposed policy).

Motion to accept proposed policy with the word 'non-endowment' removed was approved.

ITEM B

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Susan asked whether the board felt it was necessary to create a policy regarding restricted funds. The FAMP currently states that the board has the authority regarding starting / ending restricted funds.

Rose Ann gave an example: 'The Executive Shall not fail to Establish or Wind-up restricted funds as necessary.'

The board felt that the minister does and should have this authority through existing limitations we had set up. No board member felt that a new policy was necessary.

Documents:

- Gift Acceptance Policy.doc
- Unrestricted gifts.doc

Status: Completed

3.1.1. Discuss ED Report

Brendan Sterne

Brendan asked for clarification regarding the bequest

Status: Completed

3.2. Minister's Housing Allowance

Meg Barnhouse

The board approved that \$30,000 of the Senior Ministers Salary and Housing agreed upon will be for Housing Allowance for the minister.

Resolution #:

Moved by: Eric Hepburn

Seconded by:

Status: Carried

Vote:

3.3. Potential New Fiscal Executive Limitations

Rose Ann Reeser

Rose-Ann provided her report regarding any FAMP Guidelines not reflected in the current Bylaws or Executive Limitations. (See attached document).

Her report outlined four issues:

- 1) Not investing in individual securities
- 2) Seek professional (independent) assistance
- 3) Avoiding investing in UUA-endowment-ineligible investments
- 4) Establish investment committee

MOTION: Motion to accept the proposed language in item 2 as written was approved.

MOTION: Motion to accept the proposed language in item 3 with Rose-Ann to add language to the effect that 'this wording come from UUA guidelines' was approved.

The board did not feel that any action was necessary regarding the management guidance for funds at the moment.

Regarding Financial Records...

MOTION: Motion to accept the proposed language in the "Financial Records" section as written was approved.

Status: Completed

3.4. Snacks

Ann Edwards

Status: Completed

3.5. Linkage Event

Margaret Borden

Deferred to the Work Group Reports.

Status: Completed

3.6. Topic from DBLE (Dwight Brown Leadership Experience)

Eric Hepburn

Eric raised some important questions:

- How do we meet our goal of staying engaged with the larger UUA movement?
- Should it be a requirement that the VP go to D.B.L.E.?
- Should it be paid by the church?
- Should the chair of Nominating go to D.B.L.E.?

John presented info for the Southwestern UU Fall Conference, Nov 11-13 2011 at Glen Lake Camp & Retreat Center, Glen Rose Texas.

Discussion:

- How much is DBLE? \$500 for tuition+room+board

- Who will decide who goes to DBLE? (Nom Com?)

Status: Completed

3.7. Discuss 'Almost Church (Revitalized)' at Board Meetings?

Margaret Borden

Margaret presented a little bit about 'The Almost Church (Revitalized)' and asked whether the board was interested in reading and discussing at board meetings. The board expressed interest and so Margaret will arrange for a purchase of 10 copies.

Status: Completed

4. Committee business

4.1. Work Group Reports

Chris Jimmerson

Monitoring:

- Nothing new

Policies:

- Are re-styling the document, will send to secretary

Linkage:

- Margaret asked board members to sign up for Connections Fair Board Table.

Status: Completed

4.2. Process Evaluation

Susan Thomson

Documents:

- Process Evaluation Sept 2011.pdf

Status: Completed

4.3. Action Items

Brendan Sterne

- Rose-Ann will bring back proposed financial policies.

- Margaret will order the books.

- John will check on getting a First UU Banner

- Margaret will check on UUA t-shirts

Status: Completed

4.4. Board-Executive Team Covenant Reading

Brendan Sterne

Status: Completed
