

FUUCA Board of Trustees

Meeting date: **Tuesday, February 21, 2012** **Started: 6:30 PM** **Ended: 9:30 PM**

Location: FUUCA

Purpose/Notes: Regular scheduled meeting

Chaired by: Chris Jimmerson

Minutes rec. by: Brendan Sterne

Attendance:

Present: Meg Barnhouse, Margaret Borden, Ann Edwards, Luther Elmore, John Franks, Sean Hale, Eric Hepburn, Chris Jimmerson, Rose Ann Reeser, Klondike Steadman, Brendan Sterne, Eric Stimmel, Susan Thomson

Regrets:

Absent:

Late:

Guests:

(none)

Meeting Documents:

(no documents)

Meeting Minutes:

1. Committee business

1.1. Chalice Lighting and Opening Words	Chris Jimmerson
Status: Completed	

1.2. Reading of Board Covenant	Chris Jimmerson
Documents:	

- boardcovenant.pdf

Status: Completed

1.3. Confirm Timekeeper and Process Evaluator	Chris Jimmerson
Status: Completed	

1.3.1. Welcome Joe Sullivan	Chris Jimmerson
Status: Completed	

1.4. Approve Agenda and Consent Agenda	Brendan Sterne
Agenda and Consent Agenda Approved Unanimously.	
Status: Completed	

1.4.1. Updated Board Skills / Expectations and Board Commitment	Susan Thomson
Documents:	

- Bd skills expectations 2012.doc
- Board Commitment.doc

Status: Completed

1.4.2. Updated Board Meeting Procedures

Brendan Sterne

Documents:

- Procedures for Board Meetings (Abridged) v2.docx

Status: Completed

1.4.3. Approve Senior Minister Housing Allowance Allocation

Sean Hale

See attached document.

Documents:

- Minister housing allowance II-12.doc

Status: Completed

1.4.4. Revised Interpretations of Hospitality Ends

Meg Barnhouse

Documents:

- Ends Interpretation 1.27.12.docm

Status: Completed

1.4.5. Approve January Minutes

Brendan Sterne

Documents:

- Minutes_1_17_2012.pdf

Status: Completed

1.4.6. Finance and Operations Reports

Sean Hale

Documents:

- DoFO report II-12.doc

Status: Completed

1.5. Visitors Forum

Chris Jimmerson

No visitors this month

Status: Completed

1.6. Recognition of Church Volunteers and Staff

Brendan Sterne

The board recognizes the following for their outstanding contributions to the church: Paulette MacDougal, Margaret Roberts, Jane Parsons, Brian Uecker

Status: Completed

1.7. Moment with Meg

Meg Barnhouse

Search Committee for Director of Lifespan Religion Education has begun work. Four great volunteers. We expect really good candidates.

Meg attended a past-presidents lunch this past weekend with 22 attendees. Was a really instructive lunch.

Members of the occupy movement (about 3 to 5) have been coming to the Wed night suppers. They also came to our marriage equality event.

The next church-wide theme is 'enoughness'. We'll have sermons and all kinds of events (movies, meals, etc).

Status: Completed

2. Old business

No Old business

3. New business

3.1. Assessing the Past (Monitoring)

Chris Jimmerson

Status: Completed

3.1.1. Interpretation and Monitoring of Ends 2.3 "Financial Planning / Budgeting"

Meg Barnhouse

The board had received the interpretations in advance, and had not identified any aspect was not a reasonable interpretation, and that no new policies were needed.

Documents:

- limit interp 2-3 Financial Planning II-12.doc

Status: Completed

3.1.2. Interpretation and Monitoring of Ends 2.4 "Financial Conditions & Activities"

Meg Barnhouse

In the interpretations of 2.4.4 Meg and Sean had raised questions about how to interpret disbursing gift income. The board discussed the policy and did not come to agreement. The board decided to send 2.4.4 to the Policy Workgroup to clarify policy 2.4.4.

The question of 'material deviation' in 2.4.1 was raised, especially when compared with 'material deviation' in 2.3.1. There was discussion about whether 10% is a reasonable interpretation of 'material deviation'. The large majority of the board was comfortable with 10% as a reasonable interpretation.

A motion was made to accept the interpretations with the exception of 2.4.4. Motion Carried Unanimously.

Our Guest Observer Joe Sullivan made some observations and suggestions. Specifically he suggested that interpretations should include some identification of the metrics or information that will be presented to show complicity (limitations) or progress (ends). He suggested also 'defining the standard', e.g. when words like 'appropriate' show up in policies (like in 2.4.3), they should be defined in the interpretations.

Documents:

- limit interp 2-4 Financial Conditions II-12.doc

Status: Completed

3.2. Snacks

Klondike Steadman

Status: Completed

3.3. Learning and Creating the Future

Chris Jimmerson

Status: Completed

3.3.1. Review Proposed Congregational Survey

Brendan Sterne

Suggestions for Improvement:

- Add 'prefer not to respond' option in #15.
- Introduce this as anonymous.

Action: Work with executives to run the survey. Likely in April. Big publicity campaign to get lots of participation.

Documents:

- FUUCA 2012 General Survey v1.pdf

Status: Completed

3.3.2. Updates from Linkage Event

Chris Jimmerson

Chris and other board members who attended shared some reflections on the linkage event. That is was helpful for people to be heard. There is confusion around the language of 'Ends'.

Status: Completed

3.3.3. Future Focus Topic: Almost Church Revitalized, Chapter 4

Margaret Borden

The board discussed chapter 4. There was lively discussion about:

- the idea that members should be expected to attend services regularly.
- the concept of evangelism
- "Anonymous giving promotes anonymous non-giving" (attributed to MLK Sr)

Joe Sullivan suggested that we consider using a different process for this agenda item in the future. For example, going around the room and giving each person a few minutes to give their opinion. And ask "What have we learned that applies to our Ends / Values". "What does this mean to our work as a board?".

Status: Completed

4. Committee business

4.1. Action Items

Brendan Sterne

- The Policy Workgroup shall revisit policy 2.4.4
- Brendan to work with executives to run the survey in April with big publicity campaign
- Eric H, Luther, Brendan to look at best practice for policies governing accessing savings in emergencies

Status: Completed

4.2. Process Evaluation

Chris Jimmerson

We done good this meeting.

Status: Completed

4.2.1. Discussion with Joe Sullivan

Chris Jimmerson

Joe said:

- We're working on the right stuff
- We have a good sense that we're doing important work
- We should start to focus on nominations for the next year, that this transition is very important for the church (their first board meeting shouldn't be their first board meeting)
- Ask 'What did we learn tonight?'
- Measure by the quality of the conversation
- Suggest 'Assessment Ministry Team' to help executives
- Be careful of making operational instructions to executives
- Remember who our moral owners are

Status: Completed

4.3. Reading of Board - Executive Covenant

Chris Jimmerson

Documents:

- Board Executive Covenant.pdf

Status: Completed

4.4. Extinguishing the Chalice and Closing Words

Brendan Sterne

Status: Completed
