

# FUUCA Board of Trustees

Meeting date: **Tuesday, October 15, 2013**    **Started: 6:30 PM**    **Ended: 9:00 PM**

Location: FUUCA

Purpose/Notes: Regular scheduled meeting

Chaired by: Michael Kersey

Minutes rec. by: Dwayne Windham

## Attendance:

Present: Meg Barnhouse, Ann Edwards, John Franks, Carolyn Gremminger, Sean Hale, Michael Kersey, Julie Paasche, Jerry Perkins, Ken Pfluger, Russell Smith, Steve Swinnea, Dwayne Windham

Regrets:

Absent:

Late:

## Guests:

(none)

## Meeting Documents:

- August 2013 F Report Coversheet.doc
- august financial report 17-VIII-13.xls
- Board\_Executive\_Combined Covenant.doc
- DoFO report X-13.doc
- ends interp justice 10-X-13.doc
- Newton Sponsorship.docx
- Meeting\_Process\_Guide.pdf
- Meeting\_Process\_Guide.pdf
- Sept 2013 F Report Coversheet.doc
- sept financial report 10-X-13.xls

## Meeting Minutes:

### 1. Committee business

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#### 1.1. Chalice Lighting and Opening Words

Michael Kersey

Status: Completed

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#### 1.2. Reading of Board and Executive Covenant

Russell Smith

**With the Values, Mission and Ends of First UU Austin foremost in mind, we the leadership do covenant to:**

Treat our time together as spiritual practice

Work collaboratively to clarify, assess and further our mission.

Respect our time together by being focused, prepared and timely.

Keep confidentiality when it is requested.

Listen actively, address concerns directly with each other in a timely manner, and encourage others to do the same.

Presume good faith in all our interactions.

Conduct ourselves openly, show compassion, respect boundaries, and enjoy each other's good humor in times of agreement and disagreement.

Publicly support one another's decisions and leadership by speaking with one voice at the end of our deliberations.

Agree to be called back into covenant.

**Status:** Completed

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### 1.3. Confirm Timekeeper and Process Evaluator

Michael Kersey

Timekeeper: John Franks

Process Observer: Ken Pfluger

**Status:** Completed

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### 1.4. Approve Agenda and Consent Agenda

Michael Kersey

- Statement of Congregational Sponsorship for a Ministerial Candidate for Nell Newton
- Ends Intepretation 3 - Justice
- Monthly Operations Report, September 10 - October 4, 2013
- Financial Report Overview - September 2013
- Financial Report - September 2013
- Financial Report Overview - August 2013
- Financial Report - August 2013

**Minutes:**

Consent Agenda was approved without modification or alteration.

**Documents:**

- August 2013 F Report Coversheet.doc
- august financial report 17-VIII-13.xls
- DoFO report X-13.doc
- ends interp justice 10-X-13.doc
- Sept 2013 F Report Coversheet.doc
- sept financial report 10-X-13.xls

**Status:** Completed

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### 1.5. Visitors Forum / Board Check-in

Michael Kersey

**Minutes:**

- No visitors present today.
- Time was used to check-in for the board members

**Status:** Completed

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### 1.6. Recognition of Church Volunteers and Staff

Ann Edwards

Reports on persons recognized, board signing of cards, and related items.

**Minutes:**

**Status:** Completed

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### 1.7. Moment with Meg

Meg Barnhouse

**Minutes:**

Stewardship Campaign has begun

Portable Building Status

- \* May have sorted out - John Payne working to assist with measurements. Prefab wheelchair accessibility ramp available, seeking occupancy permit.

**Status:** Completed

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## 2. Old business

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No Old business

## 3. New business

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### 3.1. Brief on coaching session with Laura Park

Carolyn Gremminger

The board president, Michael Kersey, and president-elect, Carolyn Gremminger, recently had a coaching session on Policy Based Governance and monitoring with Unity consultant, Laura Park. This is an overview for the whole board.

#### Minutes:

#### Monitoring Principles

- Should support our covenant, promise making and promise keeping
- Do our monitoring reports help our exec see how they are doing?
- Does the compliance with the limitation express our values?

#### Linkage

- Formation of the linkage question and overall
- Avoid forming them in an operational way - avoid hitting on the means.
- What does it mean? What does it look like? "Who are our neighbors" - OPEN ended questions, less focus on the "hows"

**Status:** Completed

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### 3.2. Finalize Linkage Question for November

Russell Smith

\* signage?

\* what cookies?

\* Ask for

Below is the announcement we (the Linkage Committee) submitted for the November newsletter about the linkage activity table in Howson Hall each Sunday in November.

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**You are invited to a conversation**

One of the responsibilities of the board of trustees is to engage in conversations with people around the church to hear what they have to say so we can better represent our shared values and purpose. The board is especially interested in having conversations about hospitality. **What does it mean to be hospitable here at the church?** How might we become more hospitable than we are now?

**Members of the board will be at a special table Sunday mornings during the month of November.** Please look for us in Howson Hall, stop by for a cookie, and a short or long chat about hospitality. We look forward to talking with you!

#### Minutes:

\* scheduling allows for two linkage times each Sunday, covers all the major times - pre, between, and post services.

\* request to please avoid taking notes - but capture concepts and ideas IMMEDIATELY afterward.

**Status:** Completed

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### 3.3. Discuss next steps for pre-congregational meeting (11/17/2013)

Michael Kersey

#### Minutes:

\* Minutes on the church website

\* Budget is the main item.

\* Nominees for special plate

\* Check the last couple of years agendas.

Request may be needed from the board to be empowered.

Status: Completed

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### 3.4. Begin consideration of anti-racism and multi-culturalism in board policies

Michael Kersey

See pages included in board packet -

[http://www.uua.org/documents/idbm/misconcept\\_mcmr\\_handout.pdf](http://www.uua.org/documents/idbm/misconcept_mcmr_handout.pdf)

<http://www.uua.org/multiculturalism/introduction/>

#### Minutes:

Information provided, questions asked. Linkage and hospitality to help keep an eye out for diversity and multiculturalism as part of being more hospitable.

Status: Completed

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### 3.5. Learning and Creating the Future - Discussion of Community (chapters 5,6, & 7)

Steve Swinnea

#### Minutes:

Status: Completed

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## 4. Committee business

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### 4.1. Action Items

Dwayne Windham

#### Minutes:

\* Michael to review previous year's meeting minutes from December congregational meetings & pre-congregational meetings. Prepare agenda for the pre-congregational meeting for Nov 17th meeting.

\* Russell to transfer the signup sheet for November linkage event to google doc, send to the Michael for confirmation and completion.

\* Dwayne to work with Ann on updating the list, reconstructed the list.

\* Book chapters to read: (mid-term review) pg 83-112 (Chp 8,9,10)

Roles for November / Meeting

Snacks - Russell

Readings - Julie

Time Keeper - Ken

Process Observer - Ann

Book Discussion Leader - Dwayne

Status: Completed

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### 4.2. Topics for Next Meeting

Michael Kersey

- Monitor Board / Executive Relationship
- Update on linkage event
- De-brief on pre-congregational meeting (11/17/2013)

Status: Completed

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### 4.3. Process Evaluation

Ken Pfluger

Status: Completed

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### 4.4. Extinguishing the Chalice and Closing Words

Michael Kersey

Status: Completed

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Total time scheduled: 144 min

Recording Secretary:

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Chairperson:

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Date:

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