

FUUCA Board of Trustees

Meeting date: **Tuesday, August 20, 2013** **Started: 6:30 PM** **Ended: 9:30 PM**

Location: FUUCA

Purpose/Notes: Regular scheduled meeting

Chaired by: Michael Kersey

Minutes rec. by: Dwayne Windham

Attendance:

Present: Meg Barnhouse, Ann Edwards, John Franks, Carolyn Gremminger, Sean Hale, Michael Kersey, Julie Paasche, Jerry Perkins, Ken Pfluger, Steve Swinnea, Dwayne Windham

Regrets: Russell Smith

Absent:

Late:

Guests:

(none)

Meeting Documents:

- limit report 2-3 Financial Planning VIII-13 (1).doc
- limit report 2-4 Financial Conditions VIII-13.doc
- limit report 2-5 continuous operations VIII-13.doc
- limit interp 2-7 compensation VIII-13.doc
- Monitoring Report Section 3 Governance Policies - August 2013.docx

Meeting Minutes:

1. Committee business

1.1. Chalice Lighting and Opening Words

Michael Kersey

Status: Completed

1.2. Reading of Board Covenant

Michael Kersey

Status: Completed

1.3. Confirm Timekeeper and Process Evaluator

Michael Kersey

Status: Completed

1.4. Approve Agenda and Consent Agenda

Michael Kersey

- Governance Process Policies Monitoring Report (Policy book Section 3 report)
- 2.3 Financial Planning Monitoring Report
- 2.4 Financial Condition Monitoring Report
- 2.5 Continuous Operations Monitoring Report
- 2.7 Compensation and Benefits Monitoring Report

Minutes:

Board approved the consent agenda for August 2013.

Documents:

- DoFO report VIII-13.doc
- limit interp 2-7 compensation VIII-13.doc
- limit report 2-3 Financial Planning VIII-13.doc
- limit report 2-4 Financial Conditions VIII-13.doc
- limit report 2-5 continuous operations VIII-13.doc

Status: Completed

1.5. Visitors Forum / Board Check-in

Michael Kersey

Minutes:

No visitors present. Board made use of visitor forum time for a check-in.

Status: Completed

1.6. Recognition of Church Volunteers and Staff

Michael Kersey

Status: Completed

1.7. Moment with Meg

Meg Barnhouse

Minutes:

- Serom topics planned out for the year.
- Current volunteer coordinator has resigned. The job will be split into two parts: communications coordinator and volunteer coordinator.
- So far received excellent caliber of candidate resumes. Hope to have hiring decision by middle of next week.
- Equinox auction is coming up next month. It will low key this year due to Girl's School residency. It will also be a CD release party. Plan to attend have a good time and do some bidding.
- The Girls School is starting its temporary residency here. Teachers arrive yesterday. Students arrive on Sept. 3rd. Lots of details to work through.

Status: Completed

2. Old business

No Old business

3. New business

3.1. Continuous Operations Plan Conversation

Michael Kersey

Minutes:

- The Board, Senior Minister, and DF&O talked about the continuous operation plan.
- The Senior Minister and DF&O have developed a continuous operation plan (COP) as required in the continuous operation plan policy. The COP even deals with the abduction of key staff by space aliens.
- After the conversation the board had a better understand of the hows and whys of the COP.

Status: Completed

3.2. Work Group Follow-up

Michael Kersey

- External process evaluation proposal

Minutes:

- Board discussed the external process evaluation proposal which DF&O procured at the request of the

board at the June Board retreat.

- Board agreed that external process evaluation should be considered by the monitoring board workgroup.
- In discussion of other board workgroup, Julie Paasche requested to be added to the linkage workgroup.

Status: Completed

3.3. Proposed Dates Congregational Meetings

Michael Kersey

- Winter Pre-Congregational Meeting: 12/1
- Winter Congregational Meeting: 12/15
- Spring Pre-Congregational Meeting: 4/21
- Spring Congregational Meeting 5/4

Note: Sean Hale has pointed out that these proposed dates do not allow 30 day advance notice for meeting between pre-congregational and congregational meeting.

Minutes:

- Pre-meeting notification mailings must be made 20 days prior to actual meeting. Sean Hale recommended that the Board move adjust the schedule so that the pre-congregational meetings are four weeks in advance of the meeting to accommodate a timely meeting notice to the congregation. The Board agreed with the recommendation.

Status: Completed

3.4. Learning and Creating the Future

Jerry Perkins

- Discussion of Chapters 1 and 2 of "Community: A Structure of Belonging."

Minutes:

- Jerry Perkins led the discussion of the first two chapters of "Community: The Structure of Belonging."

Status: Completed

4. Committee business

4.1. Action Items / Wrap-up

Dwayne Windham

September Meeting: 9/17/2013

Scheduled topics:

- Audit Process
- PBG Education
- Proposed policy revision to "Support of the Board Policy"

Minutes:

- Read chapters 3 and 4 of Community book
- Board members wanting to take the lead in one of the Board work groups should designate themselves with an asterisk in the Google docs sign-up sheet.
- Next meeting is September 17th at 6:30 p.m.

Status: Completed

4.2. Process Evaluation

Ken Pfluger

Status: Completed

4.3. Extinguishing the Chalice and Closing Words

Carolyn Gremminger

Status: Completed

Total time scheduled: 125 min

Recording Secretary:

Chairperson:

Date:
