

# FUUCA Board of Trustees

Meeting date: **Tuesday, March 18, 2014**    **Started: 6:30 PM**    **Ended: 9:30 PM**

Location: FUUCA

Purpose/Notes: Regular scheduled meeting

Chaired by: Michael Kersey

Minutes rec. by: Dwayne Windham

## Attendance:

Present: Meg Barnhouse, John Franks, Carolyn Gremminger, Sean Hale, Michael Kersey, Julie Paasche, Jerry Perkins, Ken Pfluger, Russell Smith, Steve Swinnea, Dwayne Windham

Regrets:

Absent: Ann Edwards

Late:

## Guests:

(none)

## Meeting Documents:

- December 2013 Financial Report II-14.xls
- limit report 2-3 Financial Planning II-14.doc
- limit report 2-4 Financial Conditions II-14.doc
- EL 2-6 asset protection III-2014.doc
- Dec 2013 F Report Coversheet.doc
- DoFO report III-14.doc
- Minutes\_2-18-2014.pdf
- march 2014 packet.pdf

## Meeting Minutes:

### 1. Committee business

#### 1.1. Chalice Lighting and Opening Words

Russell Smith

##### Minutes:

- Completed as scheduled
- reading titled "The Tenth Jew" from All Seeds Blended

**Status:** Completed

#### 1.2. Reading of Board Covenant

John Franks

**With the Values, Mission and Ends of First UU Austin foremost in mind,we the leadership do covenant to:**

Treat our time together as spiritual practice

Work collaboratively to clarify, assess and further our mission.

Respect our time together by being focused, prepared and timely.

Keep confidentiality when it is requested.

Listen actively, address concerns directly with each other in a timely manner, and encourage others to do the same.

Presume good faith in all our interactions.

Conduct ourselves openly, show compassion, respect boundaries, and enjoy each other's good humor in times of agreement and disagreement.

Publicly support one another's decisions and leadership by speaking with one voice at the end of our deliberations.

Agree to be called back into covenant.

[Revised: Jan 14, 2013]

**Status:** Completed

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### 1.3. Confirm Timekeeper and Process Evaluator

Michael Kersey

- Snacks: Michael
- Readings: Russell
- Time Keeper: Jerry
- Process Observer: Carolyn
- Discussion Leader: Michael

**Status:** Completed

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### 1.4. Approve Agenda and Consent Agenda

Michael Kersey

#### Documents:

- December 2013 Financial Report II-14.xls
- EL 2-6 asset protection III-2014.doc
- EL 2-6 asset protection III-2014.doc
- limit report 2-3 Financial Planning II-14.doc
- limit report 2-4 Financial Conditions II-14.doc
- Dec 2013 F Report Coversheet.doc
- DoFO report III-14.doc

**Status:** Completed

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### 1.5. Visitors Forum

Michael Kersey

#### Minutes:

- Margaret: As a member of the healthy relations ministry

**Status:** Completed

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### 1.6. Recognition of Church Volunteers and Staff

Michael Kersey

#### Minutes:

- Massage School
- School for Blind for cooperation with parking
- Lauterstein-Conway Massage School for being good neighbors
- Texas Health Credit Union for being good neighbors
- Mary Avery & Charles Mimms (small repairs ministry)

**Status:** Completed

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### 1.7. Moment with Meg

Meg Barnhouse

#### Minutes:

- Sharon & Brian Moore (Facilities Research Group)
- Briefing on a healthy relations issue and how being handled
- Sean's resignation
- Facilities research group presentation

**Status:** Completed

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## 2. Old business

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## 2.1. Facilities Research Group Update

Sean Hale

- Members of the Facilities Research Group will be in attendance to provide a briefing on the recent facilities Town Hall meetings and findings.

**Status:** Completed

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## 2.2. Monitoring Treatment of Staff

Julie Paasche

**Status:** Completed

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## 2.3. Congregational Survey

Julie Paasche

### Minutes:

- 1st draft complete
- Jerry will be sending revisions and edits this week.
- Committee still under work

**Status:** Completed

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## 3. New business

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### 3.1. External Process Review

Michael Kersey

#### Minutes:

- With December budget there is funding for us to undertake an external audit
- Atchley & Associates is the firm under consideration
- Goal is to evaluate our compliance within the context of our own governance.
- Decision to go forward, look for completion for December 2014, will ensure congregational awareness for the May congregational meeting.
- Jerry Perkins to set up meetings with Atchley & Associates

**Status:** Completed

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### 3.2. Learning and Creating the Future

Michael Kersey

- Traits of churches that will impact the future
- Reasons most churches never break the 200 attendance mark

**Status:** Completed

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### 3.3. Pre-Congregational Meeting on 4/6/2014

Michael Kersey

**Status:** Completed

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## 4. Committee business

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### 4.1. Action Items

Dwayne Windham

**Status:** Completed

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### 4.2. Process Evaluation

Carolyn Gremminger

**Status:** Completed

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### 4.3. Next Meeting Date and Topics

Michael Kersey

Next Meeting: 4/21/2014

- Debrief on 4/6/2014 Pre-Congregational Meeting
- Facilities Research Group Update
- Thank you notes for April

Status: Completed

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**4.4. Extinguishing the Chalice and Closing Words**

Russell Smith

Status: Completed

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Total time scheduled: 145 min

Recording Secretary:

Chairperson:

Date:

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