

FUUCA Board of Trustees

Meeting Minutes: Tuesday, July 16, 2019

Date/time: Tuesday, July 16, 2019 Started: 6:30 PM Ended: 8:30 PM
Location: FUUCA
Purpose/notes: Regular scheduled meeting
Chaired by: Tomas Medina
Minuted rec. by: Kelly Raley
Status: Minutes distributed

Attendance

Present: Leena Batra, Leo Collas, Erin Gaines, Chris Jimmerson, Sadie Lambert, Nesan Lawrence, Tomas Medina, Gay Phillips, Elias Ponvert, Kelly Raley
Regrets: Meg Barnhouse, Matthew Kressin, Sarah Matt, Shannon Posern

Invited guests: Anna Ferrini (present)

Meeting documents

7 documents attached to agenda items below

Agenda

1. Coming Back into Covenant

1.1. Chalice Lighting and Opening Words

Status: Completed

1.2. Reading of Board Covenant

With the Values, Mission and Ends of First UU Austin foremost in mind, we the leadership do covenant to:

- Treat our time together, and our board commitments, as spiritual practice
- Work collaboratively to clarify, assess and further our mission.
- Respect our time together by being focused, prepared and timely.
- Keep confidentiality when it is requested.
- Listen actively, address concerns directly with each other in a timely manner, and encourage others to do the same.
- Presume good faith in all our interactions acknowledging the importance of both intention and impact.
- Conduct ourselves openly, show compassion, respect boundaries, and enjoy each other's good humor in times of agreement and disagreement.
- Publicly support one another's decisions and leadership by speaking with one voice at the end of our deliberations.
- Agree to be called back into covenant.

Status: Completed

1.3. Confirm Timekeeper and Process Evaluator

Timekeeper: Nesan

Process Evaluation: Elias

Status: Completed

1.4. Approve Agenda and Consent Agenda

Monitoring reports 2.8 and 4.0, and March financials were presented at June board meeting. Since June board meeting was just a couple of days after our retreat, we had said we'd let board members review these documents and ask any questions they have during the July board meeting.

The members present accepted the agenda and consent agenda.

Status: Completed

- 2.1 Treatment of Congregants, Friends and Visitors rev 7-2019.pdf
 - 2.8 Communication and Support of the Board rev 06-2019 (1).pdf
 - 2019 May Fiscal Reports.pdf
 - 4.0 Board-Executive Relationship - June 2019.pdf
 - financialsmarch2019 (1).pdf
 - Minutes-2019-06-18-v1.pdf
 - Program Development Report June 2019.pdf
-

2. Connecting with our Moral Ownership

2.1. Visitor's Forum/Board Check In

Status: Completed

2.2. Recognition of Church Volunteers and Staff

The board signed cards to recognize volunteers and staff and discussed ideas for other people to thank.

Status: Completed

2.3. Moment with Chris

Construction is mostly finished. We will not use the full amount of the approved loan.

We received many compliments on the new audio system. The sound system area will be straightened up.

ICE has been sending letters to immigrants in sanctuary in churches.

Next week is Hogwarts.

In late July a school will start to use church space during the week.

The 2020 budget is in progress.

Status: Completed

3. Monitoring our Progress

3.1. Photographs of congregants including youth

The board discussed how the church obtains consent to include photos, including photos of children, on the website. Anyone interested in this issue should discuss with Meg when she gets back from vacation.

Status: Completed

3.2. Board's involvement with Stewardship

The stewardship committee has asked the board to be more involved this year. A lead donor dinner is upcoming on August 24. Please RSVP.

At next meeting Sandra will speak to us on how we can be involved in stewardship. Briefly, there will be three types of events: 1) writing thank you cards, 2) making phone calls, and 3) staffing a table between services to answer questions. Please sign up for these events.

We have board ribbons for name tags. Please wear these.

We will arrange a time for "Bowling with the Board" event.

We discussed how the stewardship committee can invoke the board in correspondence with people who pledge.

Status: Completed

3.3. Fines for people in sanctuary

We discussed this item during the Moment with Chris.

Status: Completed

3.4. Policy Committee

The committee has a google folder set up and some immediate steps defined. One goal is to develop a procedure to garner the voice of the congregation. In October the committee will share its goals with the board.

Status: Completed

3.5. Linkage Committee

The committee plans to make a report at the October meeting.

Status: Completed

3.6. Monitoring Committee

The committee met and started to discuss the approach to the annual survey. The committee plans to provide a report at the September meeting.

Status: Completed

3.7. Review committees' commitments for year

Everyone on the board is encouraged to review the retreat summary.

Status: Completed

3.8. Board members employment with church

At the request of a board member, we discussed church policy on hiring members and specifically board members.

Status: Completed

4. Learning & Creating the Future

4.1. Lighting the Leadership Chalice

Status: Deferred: 8/20/2019

5. Adjourn

5.1. Action Items

Let's review the action items from this meeting and assign roles for:

- Readings
- Timekeeper
- Process Evaluator
- Snacks

Thomas will look into other church's policies on speaking with one voice and follow up with Meg about the policy on photographs of children. He will also distribute a doodle poll for Bowling with the Board. Please fill it out.

- Readings: Chris
- Timekeeper: Leo
- Process Evaluator: Sadie
- Snacks: Nesan

Status: Completed

5.2. Process Evaluation

Nesan reviewed the process evaluation form and recorded satisfactory performance on all items except 1, time management. The board discussed the anticipated length of the meeting and agreed that the meeting should end at 8:30.

Status: Completed

5.3. Extinguishing the Chalice and Closing Words

Status: Completed
