



MEETING MINUTES - First UU Austin Board of Trustees

Meeting

Date	Tuesday, March 19, 2024
Started	6:30 PM
Ended	8:30 PM (CST)
Location	Zoom - https://zoom.us/my/firstuuaustin (password = 512452) Zoom ID: 940 671 9275 Dial in number: (346) 248-7799 or (669) 900-6833
Purpose	Regular scheduled meeting
Chaired by	Gretchen Riehl
Recorder	Dave Riehl

Attendance

Present:	Donna Carpenter, Suzette Emberton, Russell Holley-Hurt, Chris Jimmerson, Evan Mahony they/them, Shannon Posern, Kelly Raley, Dave Riehl, Gretchen Riehl, Tomas Rodriguez, Nathan Walther
Late:	Pam Knight, Mateo Kresha
Regrets:	Rev. Michelle LaGrave, Sasha Lorenzo, Kelly Stokes

Meeting documents

- 2023 December EOY Financial report.pdf
- 2024 January Financial report.pdf

Minutes

1. Coming Back into Covenant

1.1. Chalice Lighting and Opening Words

Evan volunteered to bring readings

Status: Completed

1.2. Reading of Board Covenant

With the Values, Mission and Ends of First UU Austin foremost in mind, we the leadership do covenant to:

- Treat our time together and board commitments as spiritual practice
- Work collaboratively to clarify, assess and further our mission.
- Respect our time together by being focused, prepared and timely.
- Keep confidentiality when it is requested.
- Listen actively, address concerns directly with each other in a timely manner, and encourage others to do the same.
- Presume good faith in all our interactions acknowledging the importance of both intention and impact.
- Conduct ourselves openly, show compassion, respect boundaries, and enjoy each other's good humor in times of agreement and disagreement.
- Publicly support one another's decisions and leadership by speaking with one voice at the end of our deliberations.
- Agree to be called back into covenant.

Status: Completed

1.3. Confirm Timekeeper and Process Evaluator

Donna agreed to be timekeeper.

Russell volunteered to be the process evaluator.

Status: Completed

1.4. Approve Agenda and Consent Agenda

Approve agenda and minutes

Status: Completed

Documents

- 2.5 Continuous Operations rev 03-2024.pdf
 - 2.3 Financial Planning rev 03-2024.pdf
 - 2024 January Financial report.pdf
 - 2023 December EOY Financial report.pdf
 - Minutes-2024-02-20-v1.pdf
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2. Executive Session

Status: Completed

3. Ministerial search discussion

1. Naming the search committee
2. Chris' role in the search
3. Michelle's role in the search
4. Chris' sabbatical timing and preparations
5. Other considerations

The search will be for a Settled Co-Lead Minister. The volunteer pool for the Search Committee is 35 people, and we expect to finalize on 7 members. The vote will be held during the Congregational Meeting at the end of May.

Rev Chris's role in the search includes helping define the needs, especially in Faith Development and Congregational Life, and working with the Search Committee on the survey and search packet. He will also be involved in feedback to the Committee on the candidates.

Chris will be on leave in July and on sabbatical in November/December. He expects to be "on call" for a lot of that time.

Michelle's role will be as Interim, the same as she had in the prior search.

Chris also announced more progress on the Continuing Capital Campaign, which now has pledges for \$854K. We are well on our way!

Status: Completed

Documents

- UUA_settled_search_calendar_2025.pdf
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4. Connecting with our Moral Ownership

4.1. Visitor's Forum

There is no visitor's forum this month.

Status: Completed

4.2. Recognition of Church Volunteers and Staff

Status: Completed

4.3. President's report

1. No reports from the ministers this month
2. Michelle's continuing contract
3. Sabbatical coverage for Chris

Status: Completed

5. Monitoring our Progress

5.1. Monitoring reports

Chris was able to complete the monitoring reports after all.

Status: Completed

Documents

- 2.5 Continuous Operations rev 03-2024.pdf
 - 2.3 Financial Planning rev 03-2024.pdf
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5.2. Committee Reports

1. Board Transitions Committee
2. Linkage Committee
3. Monitoring Committee
4. Policy Committee
5. Other?

The Board Transitions Committee report was handled as part of the Search discussion above.

There was no report from Linkage this month.

The Monitoring Committee has analyzed the Congregational Survey, but does not have the full report yet.

The Policy Committee has an open issue on amending the written version of the Bylaws to reflect the changes approved in the last Congregational Meeting. David will work with Shannon to start with the latest "official" version of the document.

Status: Completed

6. Learning & Creating the Future

6.1. Board Book Discussion

Discussion on the chapter on Living Our Values in the World from Widening the Circle of Concern. [Here](#) is the link to this chapter.

Status: Completed

7. Adjourn



7.1. Action Items and Announcements

Let's review the action items from this meeting:

Gretchen will work on the contract with Michelle.

David will meet with Shannon on the latest official version of the Bylaws.

Mateo announced that he and his family will be leaving the area at the end of May. So, we have another Board vacancy to fill for next year.

Status: Completed

7.2. Assign Roles for Next Meeting

Assign roles for:

- Readings
- Timekeeper
- Process Evaluator
- Snacks

Readings - Suzette

Timekeeper - Nathan

Process Eval - Donna

Status: Completed

7.3. Process Evaluation

Status: Completed

7.4. Extinguishing the Chalice and Closing Words

Status: Completed
